



Position applied for:

Where did you hear of this vacancy?

Personal Details

Mr/Mrs/Miss/Ms:	Do you need a permit to work in the UK? If yes, give full details
First name:	We will require evidence to work in the UK
Surname:	Full driving licence
Address:	Manual or automatic
Postcode:	Endorsements If yes, please give full details
Email:	
Telephone number:	

Do you consider yourself to have a disability? Yes No

Please tell us if there are any 'reasonable adjustments' we can make to assist you in your application or with our recruitment process

What are your hobbies/interests?

What is your current notice period?

Employment history – Begin with most recent employer

Name and address of employer	Position held	Dates		Reason for leaving
		From	To	

Why are you applying for the job?

Please tell us why you have applied for this position and how your skills and experience are relevant to your application.

Referee:

Name:

Position

Address:

Phone number:

Email:

Relationship to the referee:

May we approach this referee prior to making a job offer?

Referee:

Name:

Position

Address:

Phone number:

Email:

Relationship to the referee:

May we approach this referee prior to making a job offer?

List any criminal convictions other than “spent” or “filtered” convictions. If none, state “None”.

The information provided will be confidential and will be considered only in relation to this application

Privacy notice

We process personal data relating to those who apply for job vacancies with us or who send speculative job applications to us. We do this for employment purposes, to assist us in the selection of candidates for employment, and to assist in the running of the business. The personal data may include identifiers such as name, date of birth, personal characteristics such as gender, qualifications and previous employment history.

We will not share any identifiable information about you with third parties without your consent unless the law allows or requires us to do so. The personal data provided during an application process will be retained for a period of at least six months or, if required by law, for as long as is required.

This privacy notice does not form part of an employment offer or contract between us. If we make an employment offer to you, we will provide further information about our handling of your personal information in an employment context separately.

If you would like to find out more about our data retention policy and how we use your personal data, you want to see a copy of the information about you that we hold or have any questions or issues regarding data protection, please email us with the Subject “Data Protection Request”.

I hereby disclose that this application is accurate. I understand that any false information or deliberate omissions will disqualify me from employment or may render me liable for dismissal.

Signed:

Date: